

The Liberal Party of Canada (referred to below as the “LPC”) has developed a voter identification and contact management system which is called Liberalist. This system is to be used in accordance with the following terms and conditions and such other requirements that may be communicated to a person who is granted access to it:

Everyone requesting access to Liberalist must provide the following information and return it by email to assistance@liberal.ca or by fax to 613-235-7208. If you have questions please call 1-866-574-5131.

Agreement Regarding the Use of the Lists of Electors

I, [print name]: _____, in consideration of the provision to me of access to Liberalist, do hereby agree and undertake as follows:

- I understand the importance of protecting personal information on the lists of electors provided to the LPC and other personal information collected by the LPC and stored in Liberalist (all of which is collectively referred to below as “data”).
- I understand and agree that I may use the data only for the purposes of communicating on behalf of the LPC with electors, donors and members of the LPC, including soliciting contributions and recruiting party members.
- I understand and agree that I will take appropriate measures to protect the confidentiality of the data and the personal information contained therein. I will not disclose the data to anyone outside the LPC.
- I understand and agree that I will not make or keep a copy of the data by any means, electronic or otherwise, and will return or destroy any copies that I may obtain once I have completed the task for which they have been provided.
- I understand and acknowledge that that the unauthorized use or disclosure of the data constitutes an offence under the Canada Elections Act and other laws.
- I understand and agree that access to Liberalist can be revoked or denied by the National Director of the LPC at any time and at his or her discretion and that his or her decision is final.
- I understand and agree that I will only use my unique personal login to perform authorized functions on Liberalist, and I will not permit the use of my personal login by, or provide it to any other individual, group or entity. In the event that I believe that my personal login has been obtained by any other individual group or entity, or otherwise compromised, I will immediately report this to the National Office of the LPC so that the authorization for the login may be cancelled.
- I understand and agree that the data contained in Liberalist, other than data obtained from lists of electors, is the sole property of the Federal Liberal Agency of Canada, and that any data that I may enter into Liberalist shall become the property of the Federal Liberal Agency of Canada, which it may use in accordance with law.
- I understand that the provision of data drawn from Lists of Electors is made solely for the use of the LPC at the federal level.
- I understand and agree that further requirements may be communicated to me by the Federal Liberal Agency of Canada at any time, and that my continued use of the login and of Liberalist shall constitute my agreement to such requirements.

User Signature: _____

Dated this _____ [day] of _____ [month], _____ [year].



User Must Complete the Following Information:

Name (First, Last)

Mailing Address

Municipality, Province, Postal Code

Email Address

Position within the Liberal Party of Canada

Riding requesting access for

Please choose one of the following options:

- Level 1 Basic User (data entry, only)
- Level 2 Advanced User (ability to search, and manage volunteers)
- Level 3 Administrator, Campaign Manager, Canvassing Chair, Sign Coordinator, Transport Chair, etc
(can customize and create lists [including membership])

Please return it by email to assistance@liberal.ca or by fax to 613-235-7208.

If you have questions please call 1-866-574-5131.

To be completed by the National Office:

Name (First, Last)

Position

Signature

Date authorization approved

Date authorization terminated

Reason for termination of authorization